



## Microsoft Excel 2010: Illustrated Brief (Available Titles Skills Assessment Manager (SAM) - Office 2010)

By Reding, Elizabeth Eisner

Cengage Learning, 2010. Book Condition: New. Brand New, Unread Copy in Perfect Condition. A+ Customer Service! Summary: Loved by instructors for its visual and flexible way to build computer skills, the Illustrated Series is ideal for teaching Microsoft Office Excel 2010 to both computer rookies and hotshots. Each two-page spread focuses on a single skill, making information easy to follow and absorb. Large, full-color illustrations represent how the students' screen should look. Concise text introduces the basic principles of the lesson and integrates a case study for further application.

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### Reviews

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